



FIRST PRESBYTERIAN CHURCH

of Wilmette

**Job Description**  
**Director of Youth and Family Ministries**  
First Presbyterian Church of Wilmette, Illinois  
July 2019

**Job Position and Purpose**

First Presbyterian Church of Wilmette (FPCW) is passionately committed to the Christian nurturing and spiritual formation of our youth. All of our youth programs are designed and taught to help our youth grow as disciples of Christ, which we accomplish through their participation in worship, intentional fellowship and faith formation, and risk-taking mission and service.

Under the direction and in partnership with the Associate Pastor, the DYFM will oversee and diligently work to develop and implement this FPCW mission through age-appropriate youth-ministry programming and relationship-building. The DYFM will serve as a faithful, accessible, and available resource and model of Christian faith and life for our youth and their families.

The FPCW staff is a nurturing, collaborative, mission-driven, and creative team that will enthusiastically welcome another colleague's gifts, energy, and passion for excellence in youth ministry and Christian faith formation.

**Qualifications:**

- A passion for youth and an understanding of the current culture of pre-teens and teenagers.
- Person of joy-filled Christian faith and character with a theological and biblical background.
- Takes initiative, well-organized, and articulate in word and writing.
- Flexible, team-player mentality.
- Bachelor's degree required; M.Div. or M.Div.-in-process desirable.

**Primary Job Responsibilities:**

- Work with and build intentional relationships with High School aged youth (not all are FPCW members)
  - Create curriculum, resource and teach Senior High "Tower" on Sunday (5:00-7:00pm).
  - Plan and implement monthly fellowship and mission opportunities.

- Plan and develop two retreats/year engaging youth in fellowship and spiritual formation.
- Help develop, plan and implement annual work trip; serve as pastoral presence on trip.
- Support an engaging youth fellowship and spiritual formation for 5<sup>th</sup> and 6<sup>th</sup> graders.
  - Create curriculum, resource and co-teach Club 56 (5<sup>th</sup>/6<sup>th</sup> graders) on Sunday 10:00am.
  - Plan and implement monthly Club 56 fellowship and mission events.
  - Plan and implement annual Club 56 Winter Retreat, engaging youth in fellowship and spiritual formation.

**Additional Responsibilities:**

- Support continuity of curriculum and intentional relationships for all age groups and their families.
  - Support confirmation ages (7<sup>th</sup>/8<sup>th</sup> grade) as time permits after primary responsibilities.
    - Co-create curriculum and co-teach Confirmation on Sundays (8:45am)
    - Help plan and implement bi-monthly mission opportunities
    - Help plan annual Confirmation Retreat, engaging youth in fellowship and spiritual formation.
  - Consult on fellowship and spiritual formation for younger children.
- Build intentional relationships with youth and their families to strengthen their fellowship.
- Intentionally seek ways to incorporate youth in the larger ministry of the church (i.e. worship, mission, fellowship).
- Work with Music Ministries and Children and Family Ministries ministry to instill a ‘joy in coming to church’ attitude for all ages of youth.

**Required Time Commitment:**

- Relationship building.
- Sunday: most of day as enumerated in job responsibilities.
- Monthly and annual fellowship and mission events for various age groups as enumerate.
- Weekly Staff meeting and monthly Youth and Family Ministry Committee meetings, as required.
- Planning, preparation, administration and time to time other Student-Ministry related activities.

To apply, please send your resume and cover letter to Madeline Weston at [office@fpcw.org](mailto:office@fpcw.org).